manitoba centennial centre corporation

555 main street • winnipeg, manitoba R3B 1C3 • area code (204) 956-1360

November 29, 1984.

The Honourable Eugene Kostyra,
Minister of Culture, Heritage
and Recreation,
358 Legislative Building,
Winnipeg, Manitoba.
R3C 0V8

Dear Sir:

In accordance with Section 8 of the Centennial Centre Corporation Act, I hereby submit the Annual Report of the Corporation for the fiscal year ended March 31, 1984.

Yours sincerely,

Helen K. Steinkopf

Helen K. Steinkopf,
Vice-chairperson,
Board of Directors.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

A N N U A L R E P O R T

FOR THE YEAR ENDED MARCH 31, 1984

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1984

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THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1984

BOARD OF DIRECTORS

(1) Chairperson	- Mrs. Thérèse Gobeil-Cameron
Vice-chairperson	- Mrs. Helen Steinkopf
(1) Members	- Mr. J. D. Benson Mr. S. N. Cohen Mr. Edmond Guertin Mr. Edwin Klassen Dr. F. A. L. Mathewson Mr. Neil Osler Mr. George Sellers

Note (1) - Changes in Board membership took place later in 1984. These will be set out in the report for the 1984/85 fiscal year.

ADMINISTRATION

Executive Director	- Mr. R. G. Goodman
Concert Hall - Manager	- Mr. J. C. Walton
- Assistant Manager	- Mr. R. R. Dorey
- Assistant Manager	- Mr. K. A. McLeod
Accounting - Chief	- Mr. J. F. Derin
Building - Superintendent	- Mr. R. A. Reid
Plant - Superintendent	- Mr. A. W. Heller
Security - Chief	- Mr. E. O. Mauro

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1984

During the 1984 fiscal year, the Board of Directors was involved in a total of five meetings on Corporation affairs. There was no change in membership of the Board during the year. However, changes in Board membership took place later in 1984. These will be set out in the report for the 1984/85 fiscal year.

Of special significance was the 100th meeting of the Board of Directors of the Corporation. It was noted that three members, Mr. Cohen, Mr. Sellers and Dr. Mathewson have been involved in the Corporation's Board and Building Committee since April 1969. This was preceded by several years of activity with the Corporation's predecessor, the Manitoba Centennial Corporation.

Organization and Administration

The organizational and administrative structure of the Corporation follows the pattern established in prior years. The Corporation's activity includes the administration of the Centennial Concert Hall and its related programs and services as well as the maintenance and development of all buildings and properties of the Centennial Centre.

In September of 1983, agreement was reached with the Manitoba Government Employees' Association, Centennial Unit, to extend the life of the two-year agreement by an additional six months. The terms and conditions in the extension were identical to those in the Province's master agreement with the Civil Service. This agreement will now expire in March, 1985. As reported previously, there is a separate agreement with the International Alliance of Theatrical Stage Employees which will expire in August, 1984.

Operations

The operating program continues to strive for a high standard of building services and maintenance. Preventative plant maintenance programs are on-going and new programs for better services and cost effectiveness, particularly in areas involving energy costs, are emphasized wherever possible. Liaison with various departments and agencies of the provincial government continues to assist in the operation of the Centre.

In April, 1978, the Western Canada Aviation Museum leased facilities at 11 Lily Street and operated for more than five years as a part of the Centre. In September, 1983 the Aviation Museum moved to new quarters at 900 Ferry Road, Winnipeg. The Lily Street facilities are now occupied by the Manitoba Museum of Man and Nature.

Centennial Concert Hall

Utilization of the Concert Hall continues to be extensive. In this fiscal year there were 254 performances compared to 256 in the previous year. A pattern of improved attendance (noted in the 1983 Annual Report) continues as the figure rose from 336,821 in 1983 to 350,579 in 1984. As predicted, this increase was due in large measure to the substantial efforts of the Winnipeg Symphony Orchestra, (the largest single user of the Concert Hall). Similar levels of attendance and performance figures are expected for the next fiscal year. A comparative schedule of event and attendance figures is attached to this report as Appendix B.

Capital Program

During the year the capital funds of the Corporation were allocated to the completion of the Emergency Standby Power Project. The overall cost of the project amounted to $236,600 in 1982/83 and 1983/84. Of this amount, approximately $206,600 was financed by capital grants from the Province of Manitoba. The balance of $30,000 was allocated from current operating funds. These expenditures are included in Schedule 5.

Minor capital expenditures set out as part of building service and maintenance costs in Schedule 1 ($33,230) include roofing repairs totalling $23,300. The Corporation also expended $3,850 on a special comprehensive roofing survey to determine a program for expenditures on roofing requirements in future years.

The Manitoba Centennial Citizens' Campaign

The activity of the Campaign account is set out in Schedule 3. It is now related to the final transactions of the 1970 campaign and to the maintenance and updating of the Hall of Renown, the Guild Gallery and the Founders' Circle.

The Manitoba Centennial Foundation of the Future

In 1969, the Manitoba Centennial Corporation established the "Foundation of the Future" in order to emphasize the importance of children in Manitoba's second century. The Board of Directors of the Foundation is to be composed of children born on six special Centennial days in 1970 - January 1, May 12, July 1, July 15, October 12 and December 31. A total of 305 children were born on those dates.

The original trust for the Foundation was assigned from the Centennial Citizens' Campaign on the basis of $10.00 for each of the 305 children, or a total of $3,050.00. On December 31, 1980, the tenth anniversary of the fund, the trust was calculated to be $7,010.00. As indicated in Schedule 4, the trust at March 31, 1984 amounted to $10,722.

The original terms for the Foundation specified that its Board of Directors is to meet on July 15 in the year 2000 with the Premier of the Province of Manitoba to act as chairman. At that time the use of the accrued funds is to be determined.

Financial Administration

The Report of the Provincial Auditor, along with the accompanying financial statements, is attached as Appendix A to this report. Some highlights from the financial operations are:

- Expenditures exceeded revenues, grants and recoveries by $18,245. This deficit was charged to the account designated as funds retained for working capital (Exhibit B).

- Operating revenues, exclusive of investment income, increased by approximately 8.5% or $75,000. This was primarily a result of increased Concert Hall activity ($40,000) and associated bar and parking services ($30,000). Details are included in Exhibit C.

- Increased revenues were offset in part by a drop of $45,000. in investment income. This was due not only to the drop in interest rates but to an adjustment in the method of determining provincial cash flow payments of the Corporation's grant. In addition, the major capital expenditures in 1982/83 reduced the funds available to the Corporation for investment.

- The operating grant for the year was approved by the Province of Manitoba in the amount of $1,201,900 (Exhibit C).

- The shared cost assessment to the Museum of Man and Nature was determined in consultation with the Province. The amount of $666,000 remained unchanged from 1982/83.

- Expenditures totalling $2,914,652 are reported in Exhibit C with details provided in Schedule 1.

- The operating costs of $2,884,573 show an increase of $244,000 or 9.2% over the previous year. There are two major factors accounting for this increase:

  - <u>Salaries and Employment Benefits</u> -

    - from $1,602,000 to $1,812,000 - $210,000

  - <u>Utilities</u> -

    - from $439,000 to $478,000 - $ 39,000

- The $1.8 million expenditure for salaries and employment benefits

accounts for 62.8% of operating expenditures. The costs include negotiated salary adjustments which follow the pattern established in the Manitoba civil service. However, as indicated in Appendix C, staff numbers are being maintained at a reasonably consistent level.

APPENDIX A

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Auditor's Report and Financial Statements
for the year ended March 31, 1984

PROVINCE OF MANITOBA
PROVINCIAL AUDITOR

MANITOBA

PROVINCE OF MANITOBA
PROVINCIAL AUDITOR

THE MANITOBA CENTENNIAL CENTRE CORPORATION

REPORT OF THE PROVINCIAL AUDITOR'S OFFICE

We have examined the financial statements, being Exhibits A, B, C and Schedules 1 to 5, of The Manitoba Centennial Centre Corporation for the fiscal year ended March 31, 1984. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of The Manitoba Centennial Centre Corporation as at March 31, 1984 and the results of its operations for the year then ended in accordance with the accounting policies stated in note 1 to the financial statements applied on a basis consistent with that of the preceding year.

W. K. Ziprick, C.A.,
Provincial Auditor.

September 21, 1984,
Winnipeg, Manitoba.

Exhibit A

THE MANITOBA CENTENNIAL CENTRE CORPORATION

BALANCE SHEET

as at March 31, 1984
(with 1983 figures for comparison)

	1984	1983
A S S E T S		
Cash on hand and in bank	$241,641	$ 47,131
Term deposits - Province of Manitoba (Note 2)	126,206	367,413
Accounts receivable	106,925	63,267
Balance of operating grant, Province of Manitoba	99,686	-
Capital expenditure recoverable, Province of Manitoba, Schedule 5	-	55,500
Inventory of bar supplies, at cost	14,162	16,387
Prepaid expenses	13,062	10,798
	$601,682	$560,496
L I A B I L I T I E S		
Accounts payable	$223,926	$191,108
Accrued wages	28,874	7,331
Deposit on rentals	7,699	6,146
	260,499	204,585
Trust accounts:		
The Maitland Steinkopf Youth Fund, Schedule 2	56,657	53,558
The Manitoba Centennial Citizens' Campaign, Schedule 3	7,263	8,161
The Manitoba Centennial Foundation of the Future, Schedule 4 (Note 3)	10,722	9,406
	74,642	71,125
Reserve for Deductible Costs on Insurance Claims (Note 4)	15,000	15,000
Funds Retained for Working Capital and Future Operations, Exhibit B	251,541	269,786
	$601,682	$560,496

Exhibit B

THE MANITOBA CENTENNIAL CENTRE CORPORATION

FUNDS RETAINED FOR WORKING CAPITAL AND FUTURE OPERATIONS

as at March 31, 1984
(with 1983 figures for comparison)

	1984	1983
Balance - beginning of year	$269,786	$316,378
Expenditures over revenues for the fiscal year, Exhibit C	18,245	46,592
Balance - end of year, Exhibit A	$251,541	$269,786

Exhibit C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

STATEMENT OF REVENUES AND EXPENDITURES

for the year ended March 31, 1984
(with 1983 figures for comparison)

	1984	1983
Revenues:		
Rentals:		
Concert Hall	$ 333,270	$ 292,914
Office space	30,900	34,001
Restaurant facilities	48,998	45,872
Bar sales	219,156	195,530
Parking fees	291,051	284,053
Checkroom fees	8,430	7,408
Concession revenue	13,576	10,735
Investment income	7,218	52,481
Miscellaneous income	414	79
	953,013	923,073
Province of Manitoba grant	1,201,900	1,134,900
Recovery of expenditures:		
Museum of Man and Nature (Note 5)	666,000	666,000
Others	75,494	66,316
	741,494	732,316
Total revenues, grants and recoveries	2,896,407	2,790,289
Expenditures, Schedule 1		
Administration and general	342,399	320,901
Bar operations	140,932	134,870
Concert Hall front of house (Note 6)	115,153	106,328
Building services and maintenance	1,605,311	1,467,693
Parking service	155,385	148,644
Security service	332,774	279,465
Stage operations	192,619	182,477
	2,884,573	2,640,378
Net capital projects and other major expenditures, Schedule 5 (Note 1)	30,079	196,503
Total expenditures	2,914,652	2,836,881
Expenditures over revenues for the fiscal year, Exhibit B	$ 18,245	$ 46,592

THE MANITOBA CENTENNIAL CENTRE CORPORATION

SCHEDULE OF EXPENDITURES

for the year ended March 31, 1984
(with 1983 figures for comparison)

	1984	1983
Administration and general:		
Salaries and employee benefits	$ 264,564	$ 246,706
Insurance	15,124	15,499
Telephone	14,360	11,910
Printing and stationery	4,409	7,727
Audit and legal fees	8,200	8,725
Other	10,521	12,519
Health and Post Secondary Education tax levy	25,221	17,815
	342,399	320,901
Bar operations:		
Salaries and employee benefits	45,833	42,783
Cost of beverages sold	86,194	81,632
Other	8,905	10,455
	140,932	134,870
Concert Hall front of house: (Note 6)		
Salaries and employee benefits	82,181	73,974
Transportation allowances and other	32,972	32,354
	115,153	106,328
Building services and maintenance:		
Salaries and employee benefits	877,898	774,543
Light, power and water	257,818	241,779
Heat	220,238	197,455
Repairs, maintenance and supplies	172,215	171,740
Minor capital expenditures	33,230	32,790
Other	43,912	49,386
	1,605,311	1,467,693

THE MANITOBA CENTENNIAL CENTRE CORPORATION

SCHEDULE OF EXPENDITURES

for the year ended March 31, 1984
(with 1983 figures for comparison)

	1984	1983
Parking services:		
Salaries and employee benefits	$ 65,895	$ 58,784
Agency fees and expenditures	83,771	86,847
Other	5,719	3,013
	155,385	148,644
Security services:		
Salaries and employee benefits	319,978	270,824
Other	12,796	8,641
	332,774	279,465
Stage operations:		
Salaries and employee benefits	155,336	134,597
Repairs, supplies and equipment	37,283	47,880
	192,619	182,477
Total expenditures, Exhibit C	$2,884,573	$2,640,378

Schedule 2

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MAITLAND STEINKOPF YOUTH FUND TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1984
(with 1983 figures for comparison)

	1984	1983
Balance - beginning of year	$ 53,558	$ 47,445
Revenue:		
Investment income	5,009	6,613
	58,567	54,058
Expenditure:		
Greater Winnipeg Schools' Orchestras	1,350	-
Joint Veterans' Association of Greater Winnipeg	-	500
The Men's Music Club	560	-
	1,910	500
Balance - end of year, Exhibit A	$ 56,657	$ 53,558
Represented by:		
Amount in term deposit	$ 57,217	$ 53,558
Less - Amount payable	560	-
	$ 56,657	$ 53,558

Schedule 3

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MANITOBA CENTENNIAL CITIZENS' CAMPAIGN TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1984
(with 1983 figures for comparison)

	1984	1983
Balance - beginning of year	$ 8,161	$ 9,433
Revenue:		
Collections on pledges:		
Campaign '70	200	50
Investment income	759	1,262
	959	1,312
	9,120	10,745
Expenditure:		
Administration costs	566	664
Renovation to "Founders Circle"	-	1,920
Replacement of seat plaques	1,291	-
	1,857	2,584
Balance - end of year, Exhibit A	$ 7,263	$ 8,161
Represented by:		
Cash in bank	$ 257	$ 408
Amount in term deposits	7,465	10,094
	7,722	10,502
Less: Accounts payable	459	2,341
Totals	$ 7,263	$ 8,161

Schedule 4

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MANITOBA CENTENNIAL FOUNDATION OF THE FUTURE TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1984
(with 1983 figures for comparison)

	1984	1983
Balance - beginning of year	$ 9,406	$ 8,254
Revenue:		
Investment income	1,316	1,152
Balance - end of year, Exhibit A (Note 3)	$ 10,722	$ 9,406
Represented by:		
Amount in term deposit	$ 10,722	$ 9,406

Schedule 5

THE MANITOBA CENTENNIAL CENTRE CORPORATION

CAPITAL PROJECTS AND OTHER MAJOR EXPENDITURES

for the year ended March 31, 1984
(with 1983 figures for comparison)

	1984	1983
Capital Projects:		
Air handling & heat recovery systems - Museum	$ 82	$.90,530
Building repairs - Museum Tower	-	169,064
Emergency standby power project	171,497	65,134
	171,579	324,728
Other Major Expenditures:		
Nonsuch Building - roof repairs	-	41,999
Concert Hall washroom renovations	-	27,005
Concert Hall redecorating	-	58,271
	-	127,275
Total expenditures	171,579	452,003
Less:		
Capital grants - Province of Manitoba:		
Received during the year	197,000	200,000
Amount allocated to progress payments in 1982/83	(55,500)	-
Recoverable, Exhibit A	-	55,500
Total capital grants	141,500	255,500
Net capital projects and other major expenditures, Exhibit C (Note 1)	$ 30,079	$196,503

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1984

1. Accounting Policies

The Corporation's financial statements have been prepared using the accrual basis of accounting except for capital acquisitions and pension payments.

Capital projects and other major expenditures are recognized as operating expenditures in the current year except to the extent of funding by capital grants from the Province of Manitoba as reflected separately on Schedule 5.

Pension payments are recognized as operating expenditures only as payments are made under provisions of the Manitoba Civil Service Superannuation Act. The provisions of this act require the Corporation to contribute 50% of the pension payments being made to retired employees. A provision has not been made in the accounts of the Corporation to fund current or past service obligations to the Civil Service Superannuation Fund. An actuarial report as at December 31, 1980 calculated the value of these liabilities at $393,600. This figure was based on a calculation which provided no allowance for future increases in pension due to increases in the cost of living. Based on a formula set out in the report, the figure at December 31, 1983 amounts to $716,000.

The actuary also reported on the value of these liabilities based on a calculation which made an allowance for future increases in pension due to increases in the cost of living. The value as at December 31, 1980 was $549,500. The actuary's formula projects this figure to $1,010,000 as at December 31, 1983.

2. Funds invested with the Province of Manitoba in term deposits as at March 31, 1984, including accrued interest, are as follows:

	Term Deposits	Accrued Interest	Total
Certificates maturing in 90 Days			
Operating Funds	$ 50,000	$ 802	$ 50,802
Maitland Steinkopf Youth Fund	56,314	903	57,217
Manitoba Centennial Citizens' Campaign	7,400	65	7,465
Five Year Certificate maturing December 31, 1985			
Manitoba Centennial Foundation of the Future	10,373	349	10,722
Total	$124,087	$2,119	$126,206

3. In 1969, the Manitoba Centennial Corporation established the "Foundation of the Future". The Board of Directors of the Foundation is to be composed of children born on six special dates in 1970, Manitoba's centennial year. The terms of the Foundation's establishment provide that the Board of Directors is to meet on July 15 in the year 2000 when the use of the fund is to be determined. The amount of the original trust was established at $3,050. Based on five year deposit rates with the Province, the Trust has increased to $10,722 at March 31, 1984 (Schedule 4).

4. The insurance program of the Corporation contains a deductible clause requiring the Corporation to pay the first $5,000 on any one claim with a maximum of $15,000 in any one year. The Corporation has set aside a reserve of $15,000 and, as long as the conditions of the insurance coverage are unchanged, it will be maintained at this level.

5. Operating and maintenance costs include the provision of service to the Centennial Centre as a whole including the Museum of Man and Nature and other organizations located within the Centre. Annual payments from the Museum of Man and Nature for operating costs are set by the Province. The amount set for 1983/84 was $666,000 and the estimated cost of services provided was $909,000.

6. Expenditures designated as "Concert Hall front of house" consist of checkroom, usherette and doorman services.

APPENDIX

THE MANITOBA CENTENNIAL CENTRE CORPORATION

CENTENNIAL CONCERT HALL

	NUMBER OF PERFORMANCES					ATTENDANCE				
Month	1979-1980	1980-1981	1981-1982	1982-1983	1983-1984	1979-1980	1980-1981	1981-1982	1982-1983	1983-1984
April	19	21	20	13	18	27,235	29,458	27,522	16,880	22,789
May	15	18	14	23	22	18,495	22,090	16,906	34,905	35,319
June	9	11	17	28	12	6,076	12,632	12,968	38,833	14,623
July	7	15	16	9	4	7,144	22,617	22,668	12,803	5,188
August	7	16	21	4	5	5,168	15,471	24,966	6,945	5,593
September	23	28	29	17	19	29,642	44,570	33,425	18,930	25,968
October	30	36	36	31	33	39,494	53,587	46,765	36,768	44,313
November	23	24	27	32	30	31,913	33,392	40,121	41,132	45,844
December	20	22	20	22	21	32,465	28,631	30,474	32,768	33,577
January	24	17	22	22	28	35,194	21,325	26,134	25,985	36,609
February	26	27	20	20	23	33,058	43,853	25,800	27,438	28,857
March	35	35	35	35	39	41,179	44,872	38,839	43,434	51,899
	238	270	277	256	254	307,063	372,498	346,588	336,821	350,579

APPENDIX C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Summary of Staff

For the Fiscal Year Ended March 31, 1984 Compared to March 31, 1983

	1984			1983		
	Full Time	Part Time	Total	Full Time	Part Time	Total
Operating Staff (Equivalent Full-Time)						
Administration	9.0	-	9.0	9.0	-	9.0
Front of House	2.0	-	2.0	2.0	-	2.0
Stage Operations	3.0	.4	3.4	3.0	.3	3.3
Building Services	27.6	5.0	32.6	27.6	4.6	32.2
Plant Maintenance	10.0	.3	10.3	10.0	.6	10.6
Security & Parking	16.4	3.7	20.1	16.4	3.6	20.0
Totals	68.0	9.4	77.4	68.0	9.1	77.1

Concert Hall "Front of House" (Part-Time Staff Numbers)		
Usherettes	70	70
Barmen	15	15
Service Attendants (Door, Bar, etc.)	26	26
Totals	111	111